

ELTE Doctoral School of Environmental Sciences (KTDI) Development Plan (2023-2028)

This five-year development plan (2023-2028) of the ELTE Doctoral School of Environmental Sciences is based on the Quality Assurance Plan of the Doctoral School, which is Annex 1 of the Regulations of KTDI. While the Quality Assurance Plan sets out the general principles, the present Development Plan contains the development aims, quality objectives, indicators and responsible persons. The heads of the doctoral programmes, the representative of the PhD students and the other members of the Doctoral School Council have been involved in the elaboration of the Development Plan.

The KTDI aims to ensure a high quality of doctoral training and the doctoral degree process at all stages (admission, doctoral studies, dissertation preparation, awarding of the degree).

1. Specifications of doctoral topics

The topic descriptions prepared by the KTDI supervisors are collected by the Doctoral Group of the Faculty of Science and published on the web site of the Hungarian Doctoral Council (<https://doktori.hu>) after the approval of the Head of the Doctoral School. They are available on the KTDI web site under menu items "basic facts / current research topics".

Indicator: number of topic descriptions announced in each year

Development aim: maintaining the current level of around 30 topic announcements annually; keeping them in line with scientific developments in the field

Responsible: Head of the Doctoral School

Frequency of revision: annually, in April each year

2. Admission

Applicants for doctoral studies are interviewed by the Admission Committee. The Committee may recommend admission without an interview, on the basis of a positive statement by the prospective supervisor and the documents submitted. The Admission Committee is composed of the Head of the Doctoral School, the programme directors and the representative of the doctoral students. The Admission Committee assigns a score to each applicant based on the guidelines of the "KTDI Admission Scoring System" document. The Admission Committee will submit the ranking to the Doctoral School Council based on the interviews and the documents attached to the application, and the Doctoral School Council will recommend the candidates for admission to the Doctoral Council of the Faculty of Natural Sciences.

Indicator: number of annual applicants for the Hungarian and the English language training
Development aim: reaching 10 applicants per year for both the Hungarian and the English language training; increasing the ratio of the high quality students
Responsible: Head of the Doctoral School and Heads of the Programmes
Frequency of revision: annually, in June each year

3. Checking of the requirements of the core members and accreditation of new core members

Indicator: number of core members and ratio of the Full Professor core members
Development aim: increasing the number of core members and the ratio of the Full Professor core members
Responsible: Head of the Doctoral School and Heads of the Programmes
Frequency of revision: annually, in October each year

4. Continuous monitoring of the research activity and academic progress of the PhD students

Indicator: number of students graduating with PhD degree from the doctoral school; number of doctoral candidates having obtained absolutorium but have not received the PhD degree
Development aim: Reduction of the drop-out rate during the 4 years (8 active semesters); reduction of the number of doctoral candidates having obtained absolutorium but have not received the PhD degree
Responsible: Head of the Doctoral School, Heads of the Programmes, supervisors
Frequency of revision: annually, in October each year

5. Monitoring of the research progress of the students on the Report Day

Indicator: number and percentage of PhD students who provided their annual oral or written account.
Development aim: maintain that all students report annually
Responsible: Head of the Doctoral School, Heads of the Programmes
Frequency of revision: annually, in May each year

6. Review of the number and content of accredited subjects in the KTDI doctoral course

Indicator: number of accredited courses in the training plan
Development aim: maintaining the number of accredited courses
Responsible: Head of the Doctoral School, Heads of the Programmes
Frequency of revision: annually, in April each year

7. Number and quality of doctoral courses offered during the semester

Indicator: number of doctoral courses offered in the current semester

Development aim: maintaining the number of offered courses; keeping the training spectrum wide

Responsible: Head of the Doctoral School, Heads of the Programmes

Frequency of revision: twice a year, in September and February each year

8. Participation of PhD students in conferences in Hungary and abroad

Indicator: number of students participating in conferences in Hungary and abroad in the previous calendar year

Development aim: increasing the number of participating students

Responsible: Head of the Doctoral School, Heads of the Programmes, supervisors

Frequency of revision: annually, in March each year

9. Participation of PhD students in study visits and part-time training abroad

Indicator: number of students participating in study visits and part-time training abroad in the previous calendar year

Development aim: increasing the number of participating students

Responsible: Head of the Doctoral School, Heads of the Programmes, supervisors

Frequency of revision: annually, in March each year

This development plan was accepted by the ELTE Doctoral School Council of Environmental Sciences on 22 February 2023.